

**North Wales Area Library Board Meeting
Minutes from January 24, 2024**

In attendance: Tanya Bamford, Joye Bramble, Scott Cunningham, Pam Gallagher, Suzan Leonard, Hailey Nelson, Jackie Oberholtzer, Stephen Simchak, Jocelyn Tenney, Pam Wilson

Absent: Jayne Blackledge

Visitor: James Anderson

Meeting called to order 6:28 PM

Introduction of Jen Dimario who has expressed interest in joining the Board. Bruce Rubin has resigned from Board so there is a vacancy. Also, Scott Cunningham was previously appointed to Board effective 2024 and is officially a member tonight. Welcome to the Board, Scott.

December 2023 minutes are approved.

Financial report/Hailey: For December, expenses exceeded \$6,600 but if we focus on YTD column now that 2023 is finalized, budget shows technical net surplus of about 23K. Really closer to 4K after accounting for pavilion expenditures. Overall, a very successful year mostly thanks to appeals and donations which brought in 10K more than budgeted. Two appeals were very successful and may be a good template to follow going forward.

President's report/Suzan:

- Indeed renewal/Director search: Stephen and Tanya will help with Indeed postings. Job description will be reworked. Starting from scratch with Indeed process. Sue will contact Jayne to get posting updated and will talk with Lansdale Library regarding how they managed their recent director hiring.
- Lightbridge Academy: Blue Bell preschool contacted Jayne. For state regulations, they need an emergency evacuation location. More information is needed. Issue is tabled until next month.
- Incident report: Police were called to help deal with a patron who has not returned to the library since the incident which involved cursing and using inappropriate language near children's section. Patron was first approached and warned to stop but problem persisted.
- Events:
 - Elvis fundraiser event is coming up Friday, 2/9.
 - Taste update/Jackie – Pam G. will chair the event. Ticketing being discussed. Two confirmed vendors from last year, three more likely. April 11, 5:30-8:30. Charge will be \$50 a ticket, \$55 at door. Joye gave notice of event to her neighbors and got good response last year. Others may consider doing the same.
 - Gala honoring Jayne: March 15, 2024. Tanya will manage sponsor presentation. Robin created an invitation to be sent out via e-mail. Expecting big turnout. \$100 per person/ticket. 6-10 PM. Cash bar.

- Used Book Sale: Next sale is scheduled for May. North Wales Water Authority will again store donated books. Jocelyn is looking into large personal donation that has been offered.

Facilities/Joye: PECO has program to partially underwrite switch to LED lighting. Assessment underway. Main Library is already done but other areas to be considered.

Library Report/Jayne: Looking into a Department of Community and Economic Development/DCED grant to provide funding multi-purpose facility projects. Considering upgrades to bundle together to reach 250K funding. Tanya suggests getting support from local government officials. A grant writer is needed. Joye says it's perfect timing for end-of-life facilities discussions currently underway. HVAC is major concern, along with carpeting and lighting.

New Business:

- Recommendations for Appointment of a Board Member: Jen DiMario is in attendance. Jen is a volunteer with the library and the chess club, and a retired attorney. Jen lives in Upper Gwynedd. Board is required to have two members from Upper Gwynedd, two from North Wales, plus others. James Anderson introduced himself. Eight-year North Wales resident is interested in serving on the Board. Pam G. moved to appoint Jen as library board member from Upper Gwynedd. Joye seconded. Unanimously approved. Jocelyn approved for another three-year term representing North Wales.
- Stephen offered to set up a library Indeed account, and will contact Jayne to get job description, library credit card, e-mail address to use for recruiting and other library biz. Stephen, Tanya and Suzan will have initial access.

Meeting adjourned 8:10 pm.

Next meeting is Wednesday, February 28, 2024 @ 6:30 pm.