

North Wales Area Library Board Meeting Approved Minutes

August 27, 2025

Present: President Suzan Leonard, Vice President Jackie Oberholtzer, Treasurer Hailey Nelson, Secretary Pam Wilson, Tanya Bamford, Joye Bramble, Pam Gallagher, Jen DiMario, Regina Powell, Jocelyn Tenney and Jennifer Koch. Also in attendance are Megan Joung and Jeffery Ferguson, candidates for the Board.

Meeting called to order at 6:32 PM.

Approval of Minutes: Minutes from the July meeting approved per motion by Jocelyn and second by Pam Gallagher.

Financial report/Hailey: YTD net income position is 232K. Excluding grants and expenses (which weren't in budget), YTD net position is 6K. Not much of a surplus yet. Still hoping to collect 50K in appeals and donations. To meet budget we need 23K from Gala and other activities. Total Cash Position is \$500,753.11.

Facilities/Joye:

- HVAC Project: Jordahl Engineering signed contract so HVAC project will start September/October. In addition, Jordahl can replace second water heater in bathroom ceiling above storage room. Upgraded and more easily accessible system would cost 4K. Joye recommends doing this, but timing may be budget dependent. There is some money in infrastructure donations but precise path to funding to be determined. Might be covered by HVAC grant. Tanya moves to proceed with replacement, seconded by Hailey. Approval is unanimous.
- Timers: Lighting timers are broken so lights are on all the time. Jordahl can replace it with digital model to be operated remotely at a cost of \$1,400.00. Tanya moves to proceed with timer replacement, seconded by Jocelyn. Approval is unanimous.
- Remodel: Precis Engineering has submitted proposal for conceptual design and estimate to aid in applying for grants. They are flexible on how they would work with us. Quote is about 27K. Tanya says Montgomery Twp. recently worked with a design firm on Windlestrae project so perhaps good to consider other design firms, as well.
- Painting: Moving forward with in-house painting projects to enhance children and teen areas as outlined in the packet.

President's Report/Suzan:

- Gala is set for September 18. Bring raffle baskets to Library by 9/17 so Jennifer can transport them to event site. Basket themes so far are wine/games/whiskey/coffee.
- Contract with Jordahl has been signed.
- By-Laws: Two sets are in circulation. Suzan distributed the one to be considered for approval. By-laws may need adjusting to match parameters pointed out by auditor regarding designated depositors. After discussion, it was determined that no action is needed because designation is already in place. Current bylaws created in 1996 and some aspects have not been followed. Another draft of bylaws will be forthcoming for later approval.
- Board candidates interviews: Megan Joung and Jeffery Ferguson. Board introductions, candidate introductions, Q&A period with both candidates.

Library Report/Jennifer K:

- Gala: JK showed favors and prizes, talked about facility layout. No wine/whiskey vendor yet. Music is arranged. There will be raffle baskets and silent auction items.
- Summer programming: Color our World was huge success with 174 readers. Inspiration for expansion. Programs are at capacity.
- Applying for a two-year grant with VNA in the amount of 30K to add position of PT social worker.
- Upcoming events include North Wales Community Day on 9/27, Pour House Dine & Donate on 10/8, Paranormal Night on 10/11, Montgomery Township Autumn Festival on 10/18, Holiday Marketplace on 11/1, Bonefish Grill Dine & Donate on 11/12.

Meeting is adjourned at 8:39 PM per motion by and second by Pam G. The Board met in executive session following the regular meeting.

The next meeting of the NWAL Board will be on Wednesday, September 24 at 6:30 PM.